Backwell School
An Ofsted Outstanding School
A National Teaching School

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Headteacher: Jon Nunes MA

October 2019

Dear Parents/Carers

**Berlin Trip 2020**

Your son/daughter has been given a place on the above trip, which will take place from Monday 20 to Friday 24 January 2020.

The total cost of the trip is £400. This represents excellent value for the programme of activities we pack in to the trip. Bearing in mind the unpredictable political and financial situation, we hope you understand that this projection is a little more uncertain than in previous years. We will inform you as soon as possible of any changes.

The payment schedule for the trip is as follows:

| | | |
|---|---|---|
| Friday 6 September | £170 | (Non-refundable deposit) |
| Friday 11 October | £60 | |
| Friday 8 November | £60 | |
| Friday 6 December | £60 | |
| Friday 3 January | £50 | |

All payments should be made via www.parentpay.com, the school's online cashless payment system. If you have any problems accessing the service, please contact the Finance Team on 01275 465941.

In cases requiring financial assistance, please contact the Finance Manager, Mrs Gumm, who will be able to provide information about the 16-19 Bursary Fund for students in receipt of Free School Meals or whose parents/carers receive Child Tax Credit.

The school has to make payments towards this trip throughout the year. Therefore, a student wishing to withdraw will **lose their deposit and may lose a high percentage of money already paid**. A student wishing to withdraw from the trip after the final payment date will not be entitled to a refund, unless a valid insurance claim can be made.

Further details of the trip will be forwarded at a later date.

Yours sincerely

L Thomas

L Thomas
Deputy Head of History